



TOWN OF DISCOVERY BAY

A COMMUNITY SERVICES DISTRICT



President – Bill Pease • Vice-President – Robert Leete • Director – Kevin Graves • Director – Mark Simon • Director – Chris Steele

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE TOWN OF DISCOVERY BAY

Wednesday January 6, 2016

REGULAR MEETING 7:00 P.M.

Community Center

1601 Discovery Bay Boulevard, Discovery Bay, California

Website address: www.todb.ca.gov

REGULAR MEETING 7:00 P.M.

A. ROLL CALL AND PLEDGE OF ALLEGIANCE

Call business meeting to order – 7:00 p.m. by President Steele

Pledge of Allegiance – Led by President Steele

Roll Call – All Present with the exception of Director Simon

B. PUBLIC COMMENTS (Individual Public Comments will be limited to a 3-minute time limit)

PG&E – Provided an update regarding the gas outage. There was discussion between the Board, General Manager and PG&E.

C. BOARD OFFICERS APPOINTMENT & DISTRICT REPRESENTATIVE COMMITTEE POSITIONS

1. Nominate & Appoint District Board Positions for the 2016 Year

General Manager Howard – Provided the details of item C-1 and thanked President Steele with a gift.

Motion by: Director Leete to appoint Vice-President Pease as President of the Board

Second by: Director Graves

Vote: Motion Carried – AYES: 3 – President Steele, Director Leete, Director Graves, NOES: 0, ABSTAIN: Vice-President Pease, ABSENT: 1 – Director Simon

Motion by: Director Graves to appoint Director Leete as Vice-President and Director Graves as President Pro- Tempore

Second by: Director Steele

Vote: Motion Carried – AYES: 3 – President Pease, Director Graves, Director Steele, NOES: 0, ABSTAIN: Director Leete, ABSENT: 1 – Director Simon

D. AREA AGENCIES REPORTS / PRESENTATION

1 Sheriff's Office Report

Crime Prevention Specialist Fontenot – Provided the law enforcement report for the month of December. There was discussion between the Crime Prevention Specialist Fontenot and the Board.

2. CHP Report – No Report

3. East Contra Costa Fire Protection District Report – No Report

4. Supervisor Mary Piepho, District III Report

Alicia Nuchols Field Representative – Provided an update of several projects surrounding Discovery Bay.

E. COMMITTEE/LIAISON REPORTS

1. **Trans-Plan Report** – No Report
2. **County Planning Commission Report** – No Report
3. **Code Enforcement Report** – No Report
4. **Special Districts Report**** – No Report

***These meetings are held Quarterly*

F. PRESENTATIONS

None

G. CONSENT CALENDAR

All matters listed under the CONSENT CALENDAR are considered by the District to be routine and will be enacted by one motion.

1. Approval of DRAFT minutes of regular meeting for December 16, 2015
2. Approve Register of District Invoices

Motion by: President Pease to approve the Consent Calendar

Second by: Director Steele

Vote: Motion Carried – AYES: 4 – President Pease, Vice-President Leete, Director Graves, Director Steele, NOES: 0, ABSENT: 1 – Director Simon

H. PUBLIC HEARING to Consider the Following

1. Urban Water Management Plan

General Manager Howard – Provided the details of item H-1.

President Pease – Open Public Hearing

Justin Shobe – Luhdorff & Scalmanini Engineers – Provided a presentation regarding the Urban Water Management Plan. There was discussion between the Board, Luhdorff & Scalmanini, and the General Manager.

No Public Comment

President Pease: Close Public Hearing

Motion by: Vice-President Leete to adopt Resolution 2016-01 Certifying the Town of Discovery Bay 2010 Urban Water Management Plan is consistent with California Water Code Sections §10608– 10656

Second by: Director Graves

Vote: Motion Carried – AYES: 4 – President Pease, Vice-President Leete, Director Graves, Director Steele, NOES: 0, ABSENT: 1 – Director Simon

I. BUSINESS AND ACTION ITEMS

J. INFORMATIONAL ITEMS ONLY (NO ACTION NECESSARY)

1. District Financial Statement Report for the Period ending September 30, 2015

General Manager Howard – Provided the details of item J-1.

Finance Manager Breitstein – Provided additional details of item J-1. There was discussion between the Board, the Finance Manager, and the General Manager.

K. PRESIDENT REPORT AND DIRECTORS' COMMENTS

Director Graves – Provided an update from the ECCFPD meeting. There was discussion between the Board and the General Manager.

L. MANAGER'S REPORT – Discussion and Possible Action

None

M. GENERAL MANAGER'S REPORT – Discussion and Possible Action

General Manager Howard – Our staff provided service with the PG&E gas outage

N. DISTRICT LEGAL COUNSEL REPORT

None

O. COMMITTEE UPDATES – Discussion and Possible Action

None

P. CORRESPONDENCE – Discussion and Possible Action

Q. PUBLIC RECORD REQUESTS RECEIVED

R. FUTURE AGENDA ITEMS

Park Conversion Update

S. ADJOURNMENT

The meeting adjourned at 8:13 p.m. to the next regular meeting dated January 20, 2016 starting at 7:00 p.m. at the Community Center located on 1601 Discovery Bay Boulevard.

//cmc – 01-08-16

<http://www.todb.ca.gov/agendas-minutes>